

**HUNTER VALLEY TOWNHOME OWNERS ASSOCIATION, INC.**

**REQUEST FOR ARCHITECTURAL CONTROL COMMITTEE REVIEW AND APPROVAL**

This is the application for review and approval by the Architectural Control Committee (ACC) for an improvement to your lot or home. The ACC has thirty (30) days after the date it receives a complete set of plans and specifications to review and respond.

Please forward the completed request form and all other support materials as listed below to:

**SBB Management Company  
Attn: Hunter Valley HOA ACC  
1670 Keller Parkway, Suite 110  
Keller, TX 76248**

**Phone: (817) 482-1547 Ext. 471  
Fax: (817) 431-6412  
Email: [D.Macziewski@sbbmanagement.com](mailto:D.Macziewski@sbbmanagement.com)**

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

HOME #: \_\_\_\_\_ WORK #: \_\_\_\_\_

CELL #: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

**DESCRIPTION OF MODIFICATION – be specific and clear, state materials, colors and location!**

\_\_\_\_\_ CHANGE or \_\_\_\_\_ ADDITION (Please check accordingly)

**DETAIL OF WORK: Use additional paper if necessary**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

ESTIMATED START DATE: \_\_\_\_\_ ESTIMATED COMPLETION DATE: \_\_\_\_\_

**You must include a copy of the plat of your Lot showing the EXACT location, height/square-footage of the improvements, existing structures and property lines as well as a complete list of construction materials and specific color information. Where/when applicable, construction drawings/plans must also be provided. All applicable City permits are required and copy forwarded with this application.**

**CERTIFICATION AND AGREEMENTS:**

Homeowner certifies that all materials submitted to the ACC with this application for review are true and correct. Homeowner understands and agrees that no work may be performed prior to or in deviation from the terms of approval by the ACC. Homeowner agrees to be bound by the ACC Rules and Standards.

DATE OF APPLICATION: \_\_\_\_\_

HOMEOWNER SIGNATURE: \_\_\_\_\_

**HUNTER VALLEY TOWNHOME OWNERS ASSOCIATION, INC.**

**REQUEST FOR ARCHITECTURAL CONTROL COMMITTEE REVIEW AND APPROVAL**

**ARCHITECTURAL CONTROL COMMITTEE ACTION:**

\_\_\_\_\_ Approved                      \_\_\_\_\_ Disapproved                      \_\_\_\_\_ Other

**COMMENTS:**

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HUNTER VALLEY TOWNHOME OWNERS ASSOCIATION, INC. ARCHITECTURAL CONTROL COMMITTEE

By: \_\_\_\_\_

Date of Action: \_\_\_\_\_

THIS APPLICATION HAS BEEN REVIEWED FOR THE LIMITED PURPOSE OF DETERMINING THE AESTHETIC COMPATIBILITY OF DESIGN WITH THE VARIOUS PROVISIONS OF HUNTER VALLEY TOWNHOME OWNERS ASSOCIATION, INC. DECLARATION OF COVENANTS, CONDITIONS AND RESTRICTIONS. NO REVIEW HAS BEEN MADE WITH RESPECT TO FUNCTIONALITY, SAFETY, COMPLIANCE WITH GOVERNMENTAL REGULATION, OR OTHERWISE AND ANY PARTY WITH RESPECT TO ANY SUCH MATTERS SHOULD MAKE NO RELIANCE ON THIS APPROVAL. THE ABOVE SIGNED EXPRESSLY DISCLAIMS LIABILITY OF ANY KIND WITH RESPECT TO THIS REQUEST, THE REVIEW THEREOF, OR ANY STRUCTURES BUILD PURSUANT THERETO. THE ARCHITECTURAL CONTROL COMMITTEE MAKES NO WARRANTIES OF ANY KIND, EXPRESS OR IMPLIED, OR ANY OF ITS MEMBERS AND NONE ARE TO BE INFERRED FROM APPROVING OR DISAPPROVING THIS APPLICATION.