

# HUNTER VALLEY TOWNHOME OWNERS ASSOCIATION, INC.

**Date:** June 19, 2018  
**To:** Hunter Valley Owners & Residents  
**From:** SBB Management Company  
**Re:** Insurance Claim Inspection & Request to UNLOCK GATE

This correspondence is to make you aware that the insurance company will be doing a complete inspection of the neighborhood beginning on Thursday, June 21<sup>st</sup> and will finish on Friday, June 22<sup>nd</sup>.

The inspectors will be accessing the roof areas and will be inspecting the perimeter of the buildings as well as fencing, windows, screens, gutters and other areas that may have sustained damage.

It is **VERY IMPORTANT** that you leave your gate unlocked to the backyard area of your townhome so that the inspectors have access to all areas.

The inspectors will be knocking on doors to make sure those of you that are home will be aware of their presence. Please do not hold up their progress by asking them specific questions regarding your townhome. The Board and SBB have been assured that they will not miss the damages that were caused by this storm. They plan to be very thorough with this inspection.

Please report any interior damage that you may see to Debbie Macziewski at SBB Management Company. Take photos if you are able. Debbie may be reached at 972-960-2800, ext. 394. You may email at [d.macziewski@sbbmanagement.com](mailto:d.macziewski@sbbmanagement.com).

Thank you for your cooperation.